

Checklist



TOP NOTCH
MAID SERVICES



	Standard Cleaning Service	Deep Cleaning or first time cleaning	Move-in and move-out Cleaning Service
KITCHEN			
Counter tops & backsplashes (hand wiped)	✓	✓	✓
All sinks (scrubbed/disinfected)	✓	✓	✓
Stovetop, grates or drip pans scrubbed	✓	✓	✓
Outside of appliances cleaned / inside microwave	✓	✓	✓
All Cabinet fronts (hand wiped)	✓	✓	✓
BATHROOMS			
All bathroom counters (wiped/disinfected)	✓	✓	✓
All sinks (scrubbed/disinfected)	✓	✓	✓
Toilets (scrubbed/disinfected)	✓	✓	✓
Tub/shower & tiles (double scrubbed for buildup/ extra time for hard removal)	✓	✓	✓
All Cabinet fronts (hand wiped)	✓	✓	✓
Wash the floor	✓	✓	✓
ALL ROOMS			
Ceiling fan blades dusted and clean (when there is)	✓	✓	✓
Chandeliers/light fixtures (Cleaned in place/not removed)	✗	✓	✗
Chandeliers/light fixtures (Dusted)	✓	✗	✓
Removal of cobwebs	✓	✓	✓
Mirrors (cleaned)	✓	✓	✓
Window inside (glass and trim)	✗	✓	✓
Door handle (hand wiped)	✓	✓	✓
Baseboards	(dusted)	(wiped)	✓
Furniture (wipe)	✓	✓	✗
Stairs (vacuumed or mopped)	✓	✓	✓
Floors (vacuumed &/or mopped)	✓	✓	✓
All Doors and door frames (hand wiped)	✗	✓	✓
Light switch plates (hand wiped)	✗	✓	✗
Changing sheets (Leave the sheet clean for us)	✗	✓	✗
Waste baskets (emptied/relined)	✓	✓	✓

Standard Cleaning Service

Deep Cleaning or first time cleaning

Move-in and move-out Cleaning Service

ALL ROOMS

All carpets (vacuumed)



Lamps & lampshades (dusted)



Closets (hand wiped, vacuumed or mopped)



EXTRA JOBS

Changing sheets (Leave the sheet clean for us).

Add-on

Add-on

Add-on

Bathroom curtain replacement (Leave the curtain clean for us)

Add-on

Add-on

Add-on

Cleaning of blinds

Add-on

Add-on

Add-on

Oven cleaning

Add-on

Add-on

Add-on

Inside refrigerator

Add-on

Add-on

Add-on

Folding clothes

Add-on

Add-on

Add-on